

## ANNUAL COURSE REPORT

**University:** Minia University  
**Faculty:** Faculty of Engineering  
**Department:** Computer and Systems Department

### A. Basic Information

- |  |                                   |
|--|-----------------------------------|
| 1. Course Title                              | : Project Mangment                |
| 2. Code                                      | : HS423                           |
| 3. Department offering the course            | : Computer and Systems Department |
| 4. Program(s) on which the course is given   | : Computer and Systems Department |
| 5. Department(s) offering the program        | : Computer and Systems Department |
| 6. Academic year / level                     | : <b>4th Year</b>                 |
| 7. Semester(s) in which the course is given  | : 2nd Semester                    |
| 8. Start date of course this semester / year | : Feb. 2013                       |
| 9. End date of course this semester / year   | : June 2013                       |

Actual credit/taught hours:(whichever is appropriate)

Lecture: **2 Hrs.** Hrs.      Tutorial: **2 Hrs.** Hrs. Practical: --- Hrs.    Others: --- Hrs.  
Total: **4 Hrs. Per Week**

### 10. Rules for selecting examination committee:

*Five or six faculty members are selected based on specialization to form an examination committee after approval of department council.*

### 11. External evaluator:

*Dr. Eng. Tarek Morad Gomaa*

### 12. Names professors / lecturers contributing to the design and delivery the course

*Prof. Dr. Eng. Gamal Saleem*

### Course coordinator:

*Prof. Dr. Eng. Gamal Saleem*

### B. Professional Information

#### 1. Statistics

- No. of students starting the course : 48
- No. of students completing the course : 48
- Results :

Passed: (48)	100.00%
Failed : (0)	0.00 %

Grading of students:

<b>Excellent</b>	1	2.08%
<b>Very Good</b>	26	54.17%
<b>Good</b>	19	39.58%
<b>Pass</b>	2	4.17%
<b>Fail</b>	0	0.00%

Discussion of student performance:

*Grades almost fit to a normal distribution.*

## **2. Course teaching**

### **Topics not taught:**

All ILOs have been covered successfully.

1.2. Reasons in detail for not teaching any ILOs or planned topic

*All ILOs have been covered successfully.*

1.3. Teaching and learning methods (list any extra methods used):

*Only specified learning methods were used.*

## **3. Assessment Methods:**

The below assessment methods adopted in the course are achieved.

Tutorial	15 %
Progress Tests	0 %
Mid-term exams	15 %
Oral/Practical Exam	0 %
Others:	0 %
Final written exam:	70%

## **4. Members of course Examination Committee**

1- Prof. Dr. Gamal Seleem

2- Dr. Abdel-Badie Abdel-Hameed

3- Dr. Ahmed Mohamed Gaafary

4- Prof. Dr. Shoukry Lateef

5- Prof. Dr. Ali Ahmed Hassan

**Meeting date:**

*Mar. 2013*

**5. Learning resources:**

Adequacy	Academic staff	Non-academic staff	Teaching accommodation	Library	Laboratories and other practical Resources	IT facility
Totally adequate fit for purpose	X	X	X		X	X
Adequate to some extent, needs some improvement				X		
Inadequate, urgent need for improvement						

**Details of any inadequacies:**

More library facilities is required.

**6. References:**

The textbook is available in the faculty library.

**7. Learning aids facilities:**

Availability of resources helped the lecturer and the students as well.

**8. Essentials and Material:**

Adequate.

**7- Administrative constrains**

There were no administrative constrains.

**8- Student evaluation of the course****8.1. Summarize feedback from students:**

Students showed satisfaction of the course.

**8.2. List any criticisms that were or need to be addressed:**

No criticisms need to be addressed.

**8.3. Response of course team to issues raised by students:**

Course team welcomed the comments and promised to work on solving the issued inadequacies.

**9- External evaluation**

**6.1. Summarize comments from external evaluator's)**

No Comments.

**6.2. Response of course team, discussion of issues raised by external evaluator**

Course team will add the comments of the external evaluator to the actions plan.

**10- Course enhancement**

**Action plan for next academic year (give date) 2013- 2014**

	<b>Action required in order of priority</b>	<b>Person responsible</b>	<b>Start date</b>	<b>Intended completion date</b>	<b>Completed Yes/ No</b>	<b>Cost</b>
1	Conducting student evaluation for the whole program	Department	2013	2014	No	None.
2						
3						

We verify that the above report and the analyses of students and external evaluators' opinions are accurate.

**Course coordinator:**

Name:.....

Signature:.....

Date:.....

**Head of Department:**

Name:.....

Signature:.....

Date:.....

**Head of Quality Assurance Unit:**

Name:.....

Signature:.....

Date:.....